

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**May 16, 2019 – 6:30 p.m.
San Mateo Library – 55 W. 3rd Ave.
Oak Room**

MINUTES

1. Call to Order/Pledge of Allegiance/Roll Call – 6:30 pm

BAWSCA Chair, Barbara Pierce, called the meeting to order and led the salute to the flag. Nicole Sandkulla called the roll. Eighteen (18) members of the Board were present at roll call. Two Directors arrived after roll call. A list of Directors present (20) and absent (6) is attached.

2. Board Policy Committee (BPC) Report: Director Zigterman reported the discussions and actions taken by the Board Policy Committee at its meeting on April 10, 2019. They are reflected in the BPC summary report included in the packet.**3. Comments by the Chair:** Chair Pierce reported that it is Director Kasperzak's last BAWSCA meeting as his term ends on June 30, 2019. Director Kasperzak is an original Board member from when BAWSCA was established in 2003. He has served on the BAWSCA Board for a total of eight years, serving as Vice-Chair of the Board in 2005 and 2006. The Board is thankful for his wisdom and leadership.

Chair Pierce encouraged Board members to reach out to the CEO/General Manager prior to Board meetings to address questions they may have on items on the agenda and to have the opportunity to discuss the facts that will inform their Board decisions.

Chair Pierce noted that the agenda includes the Board's consideration of the proposed work plan and operating budget for FY 2019-20.

4. Public Comments: Peter Drekmeier of Tuolumne River Trust provided public comments.**5. SFPUC Report:** Assistant General Manager for Water Enterprise, Steve Ritchie, provided an SFPUC report. Director of Water Capital Programs, Dan Wade, provided a status report on the Water System Improvement Program (WSIP).**6. Consent Calendar:**

Director Wood made a motion, seconded by Director Quigg, to approve the Minutes of the March 21, 2019 meeting, and receive and file the Budget Status Report, the Investment Report, the Bond Surcharge Collection Report, and the Director's Reimbursement Report as of March 31, 2019,

The motion carried unanimously.

7. Report and Discussion:

- A. Review of Water Supply Agreement (WSA) Balancing Account: CEO/General Manager Nicole Sandkulla provided an informational report on the history of, the

WSA provisions on, and the current administrative process of, the Balancing Account.

8. Action Calendar: Part 1 of 2

A. Proposed FY 2019-20 Work Plan and Operating Budget

Director Kasperzak made a motion, seconded by Director Chambers, that the Board:

1. **approve the proposed FY 2019-20 Work Plan and Results to be Achieved;**
2. **approve the proposed Operating Budget of \$4,569,750; and,**
3. **approve the proposed funding plan of a 3% assessment increase, transfer of \$77,971 from the General Reserve, and authorize the CEO/General Manager to direct SFPUC to transfer \$805,000 from the 2009 Water Supply Agreement Balancing Account, in accordance with Section 6.05.B.a of the 2009 Water Supply Agreement, for the water supply projects administered by BAWSCA.**

The motion carried unanimously.

B. Approval of Professional Services Contracts for FY 2019-20

Director Wood made a motion, seconded by Director Keith, that the Board approve the eighteen (18) contracts, subject to legal counsel's review, for legal, engineering, financial, strategic, and water conservation services needing to be in place by July 1, 2019.

The motion carried unanimously.

9. Reports: Ms. Sandkulla provided a report on current water supply conditions and the Bay Delta Plan.

Public Comments on the Bay Delta Plan were provided by Peter Drekmeier of Tuolumne River Trust.

Senior Water Resources Specialist, Andree Johnson, reported on the Los Vaqueros Expansion Project. Finance Manager, Christina Tang provided a report on the results of the FY 2016-17 Wholesale Revenue Requirement Review.

10. Closed Session: The meeting adjourned to Closed Session at 8:02pm

11. Report After Closed Session: Legal Counsel, Allison Schutte, reported that Closed Session was concluded at 8:25, and no action was taken during Closed Session.

12. Action Item: Part 2 of 2

A. Amendment to Hanson Bridgett Professional Services Contract

Director Breault made a motion, seconded by Director Wood, to authorize the CEO/General Manager to:

1. **amend the professional services contract with Hanson Bridgett by \$100,000 for a total not to exceed amount of \$919,000.**

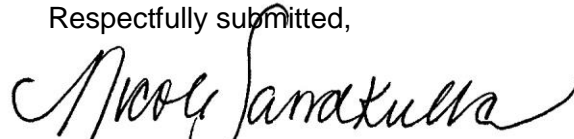
The motion carried unanimously.

13. Directors' Discussion: Comments, Questions and Agenda Requests: Directors who were not able to attend the May 3rd Calaveras Dam completion celebration were informed that they can pick up mementos at the end of the meeting.

14. Date, Time and Location of Next Meeting: The next meeting is scheduled on July 18, 2019 at 6:30pm, in the Oak Room, of the San Mateo Main Library.

15. Adjournment: The meeting adjourned at 8:26pm.

Respectfully submitted,



Nicole M. Sandkulla
Chief Executive Officer/General Manager

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Attachments: 1) Attendance Roster

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Board of Directors Meeting
May 16, 2019**

Attendance Roster

INSERT NEW ATTENDANCE FORMAT HERE